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May 15, 2020

Veronica Martin
TDM Consulting, Inc.
43 Barkley Circle, Suite 200
Fort Myers, FL 33907

RE: Application for Administrative Amendment to a Planned Development
ADD2020-00027
Renaissance RPD - Tract H

Dear Ms. Martin:

The Zoning Section has reviewed the submission package for the above-referenced zoning application in accordance with the submittal requirements contained in Sections 34-174, 34-201, and 34-203 of the Land Development Code (LDC). Please be advised that the application is insufficient at this time. Please address the following items so that staff may continue the review of your application:

1. LDC Sec. 34-201(a)(1)c requires applications for property classified as a subdivision to be initiated by no less than 75 percent of the total number of lot or parcel owners and the homeowners' association. Please submit a complete list of all lot owners, identified by lot number, along with proof that all lot owners who did not join in the application were given actual written notice thereof by the applicants, who must verify the list and fact of notice by sworn affidavit. Please also submit documentation indicating the Homeowner's Association has authorized the submittal of the subject application.

Please respond to the enclosed sufficiency review comments within thirty (30) calendar days of the date of this letter. This application will be considered withdrawn if no response is received within this timeframe.

Please feel free to contact me at (239) 533-8786 or ARodriguez4@leegov.com if you have any questions.

Sincerely,

DEPARTMENT OF COMMUNITY DEVELOPMENT
Zoning Section

Anthony R. Rodriguez, AICP
Principal Planner

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